

BrookEdge Academy Fact Sheet For Volunteer Writers



WELCOME

BrookEdge Academy's volunteers showcase good writing samples to younger children through publications on the website. The main readership is constituted of children of school ages and their families.

At the current stage, all publications are written in English.

WHO IS BEA?

BrookEdge Academy ("BEA") is a not-for-profit organization advancing education, headquartered in Canada and operated by high school student volunteers. BEA volunteers come from more than 30 countries.



WHAT IS "OERP"?

The Open Educational Resources Project ("OERP") is one of the major initiatives that BEA promotes to appreciate the beauty in literature and understand various cultures in our society.

The BEA's website, brookedge.org/publications, is the center stage of OERP.

WHO TEAMS UP?

Writers volunteer with their pens. Writing Editors review the submissions from Writers. Photographers and Artists create illustrations or cover images for successful submissions. The publishing team does the rest of the publishing process.



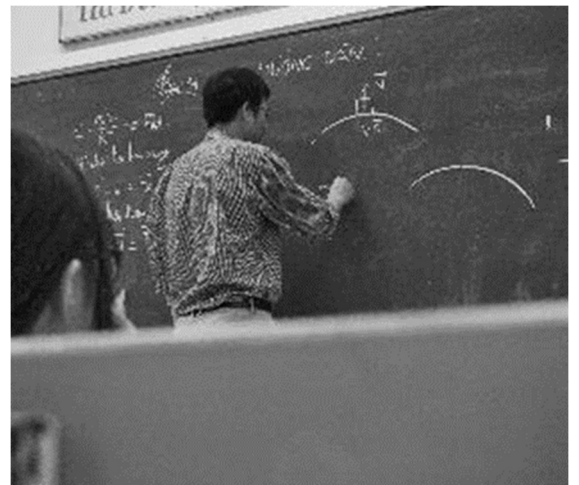
CREATIVITY

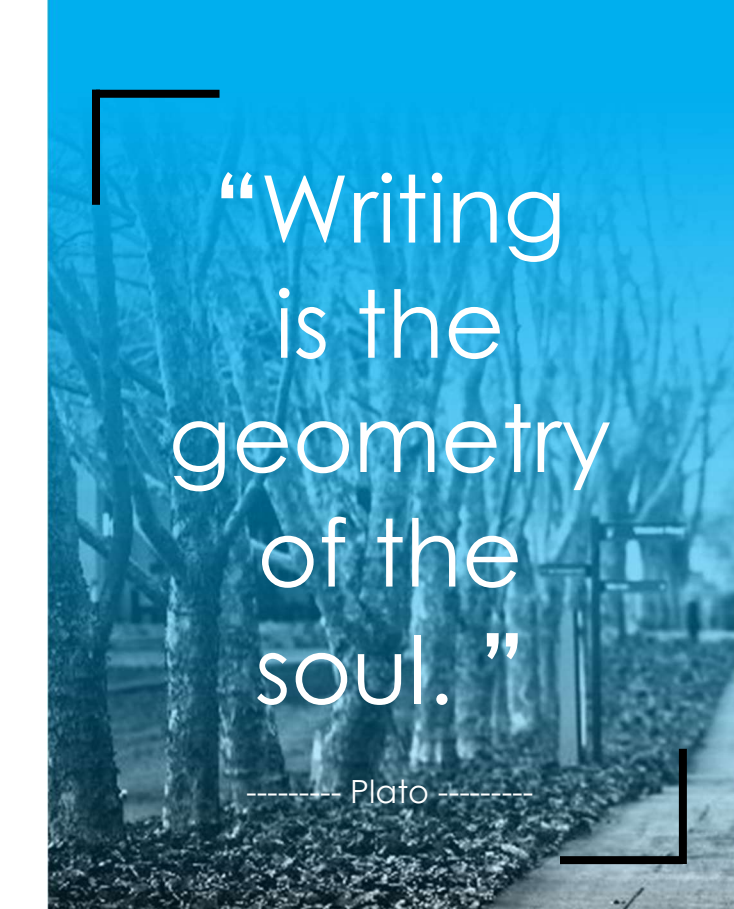
OF FREE MINDS

Contributing as a Writer is ideal for those passionate about writing and who appreciate the flexibility of volunteering without a fixed working schedule.

To become a new volunteer writer, the applicant should (1) fill in the Volunteer Application Form for High School Students, available on the website, and (2) provide separately at least one writing sample in English that represents the Applicant's writing style and achievement. Once passing the screening process, the new volunteer writers could submit their writing works at any point throughout the year and as many as they want. Writers may choose to submit their poetry, fiction, or non-fiction works. Submissions must be **unpublished**, **original**, and **exclusively owned** by the author before they are submitted to BEA. Read the Submission Guidelines on the website before submission to avoid disappointment.

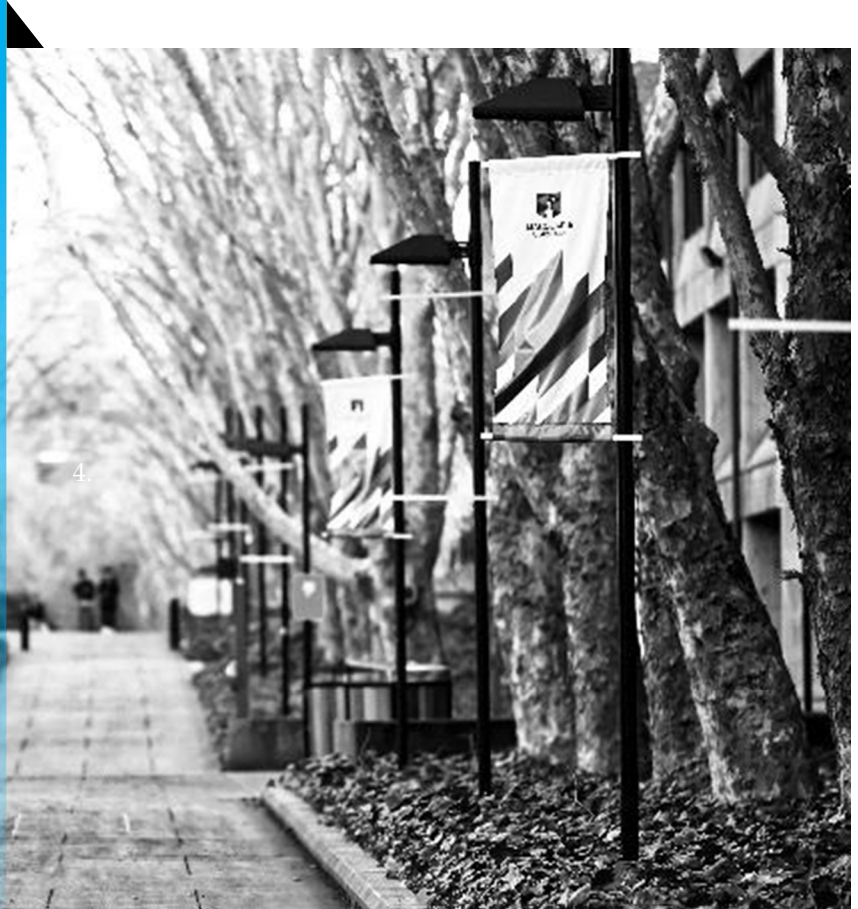
A submission typically takes one to four months to process.





“Writing
is the
geometry
of the
soul.”

----- Plato -----



What to submit?

Genres

Genres that are accepted include:

Fiction

- Short story
- Fable
- Retold myth

Non-fiction

- Personal account
 - Event
 - Memory
 - Reflection
- Subject-related informative text
 - Short Essay
 - Fun facts of the author's culture(s)

Poetry

- Poem and its Description

Themes

Anything that is family-friendly, interesting to children, and fits for educational purposes in general.

Do's

- Submit your original and unpublished works
- Contain a catchy title
- Proofread before submission

Don'ts

- Never plagiarize
- Never use other's intellectual property without permission
- Never submit published works
- Never submit a Google-translated or AI-generated work
- Never touch political or religious topics
- Never include harsh language, violence, or substance abuse

Volunteer Hours

REFERENCE TABLE OF VOLUNTEER HOURS FOR WRITERS*

Recognized upon publication

Genres	Word Count **	Volunteer Hours
Fiction	600 – 800	Two hours (2hs)
	800 – 1,500	Two hours and a half (2.5hs)
	1,501 – 3,000 Or above	Three hours (3hs)
Non-fiction	800 - 1,000	Two hours (2hs)
	1,001 – 1,500	Two hours and a half (2.5hs)
	1,501 – 3,000 Or above	Three hours (3hs)
Poetry	One poem and its description	Two hours (2hs)

*Effective as of September 9, 2023, till the next notification.

** The word count of the text does not include the title or author’s name.

